

**JOINT MEETING**  
**OF THE**  
**BOARD OF COUNTY COMMISSIONERS AND BOARD OF EDUCATION**

Tuesday, April 22, 2014

**Call to Order**

A joint meeting of the Board of County Commissioners (BOCC) of Frederick County, Maryland, and the Board of Education (BOE) of Frederick County was held at Winchester Hall, 12 East Church Street, Frederick, Maryland, on Tuesday, April 22, 2014.

Commissioner Blaine R. Young, *President*, BOCC, called the meeting to order at 1:30 p.m.

In attendance from the BOCC were Commissioners Paul Smith, *Vice President*; Billy Shreve and David Gray. Commissioner Kirby Delauter was absent from the meeting.

In attendance from the BOE were Ms. Joy Schaefer, *President*; Dr. Zakir Bengali and Mr. Brad Young. Attending from Frederick County Public Schools (FCPS) were Superintendent Dr. Theresa Alban and Mr. Ray Barnes.

BOE members Dr. April Miller, Ms. Colleen Cusimano, Ms. Kathryn Groth, and Ms. Jean Smith were absent from the meeting.

**Pledge of Allegiance**

The meeting began with the Pledge of Allegiance.

**Action on Agenda**

Ms. Schaeffer requested the May meeting date be changed due to a BOE conflict. It was noted a notice would be sent out the first of May to determine if there were any agenda items to be discussed and if there were none the meeting would be cancelled.

**Approval of Minutes**

The minutes of March 18, 2014, were approved by unanimous consent.

**School Sites – Criteria and Approval Process – Joy Schaefer, Board of Education**

A discussion was held on the approval process for proposed school sites within the new development projects. The BOE indicated they would like to have a more formal process that would involve the BOE prior to the Frederick County Planning Commission approval.

Mr. Jim Gugel, Community Development Division, commented on how county school sites are identified and developed through the planning process.

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Mr. Gugel offered to provide an overview of the upcoming proposed development projects at a future BOE meeting.

(Commissioner Young passed the gavel to Commissioner Smith and left the meeting.)

Commissioner Shreve requested an inventory of all proposed school sites that do not meet today's design and physical standards.

**Public Comments**

- Amy Reyes
- Brent Simmons
- Lissetta Colon, Hillcrest Elementary School PTA
- Jennifer Giove, Hillcrest Elementary School PTA
- Liz Barett

(Commissioner Young returned to the meeting during the public comment portion of the meeting.)

**Adjournment**

The meeting adjourned at 2:50 p.m.

Patti Morrow  
Recording Secretary